

Navy Personnel, Pay System Upgrade Provides New Capabilities for Sailors

29 October 2020

From NPC Public Affairs

Sailors will soon see new capabilities in the Navy Personnel and Pay System, according to NAVADMIN 291/20, released Oct. 29.

The MyNavyHR team continues to incrementally deliver upgrades to the NP2 system that provides Sailors with a modern means to address their human resources (HR) needs. As noted in NAVADMIN 291/20, the latest capabilities include the following:

- Improvements to Permanent Change of Station (PCS) software tools to make it easier for Active Duty and Reserve Component Sailors to plan and execute the move process
- Introduction of capabilities to support numerous types of Reserve Orders
- Expanded view into MySailor Data - a display of personal information needed for personnel and pay transactions
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The improved travel processing capabilities will expedite travel cost reimbursement for PCS travelers who are Active Duty, Full Time Support, or Reservists on Active Duty for Operational Support (ADOS) and Officer Recall PCS orders. The increased automation provides pre-filled forms, e-signature capability, and eliminates the need for documents to be printed and scanned before processing by travel clerks.

Reservists who are mobilizing or demobilizing, or who are executing ADOS or Officer Recall orders will now be able to view their orders in NP2. This upgrade gives Reserve Sailors the same capability as Active Duty Sailors to create tailored checklists to use in preparation for a move, the ability to view and print lean orders, and the ability to file their travel claims electronically.

MySailor Data displays information for all Sailors to include assignments, service data, and biographical information, which are needed to support personnel and pay transactions. In the future, all Electronic Service Record data will be moved into MySailor Data; however, this release is a “read only” display. Sailors in the future will have a self-service ability to make updates.

“It’s important that Sailors review their NP2 information now as the projected major NP2 update in January 2022 will include pay transactions with accuracy dependent on the

information in MySailor Data,” said Ann Stewart, Navy Personnel Command Assistant Commander for Pay and Personnel. “These enhancements are the latest steps towards fielding a modernized pay and personnel process that makes the overall customer experience better for Sailors and their families.”

Sailors who find errors in their personal information should contact their Command Pay and Personnel Administrator (CPPA), Navy Reserve Activity (NRA)/ Navy Operational Support Center (NOSC), or MNCC. The ability to correct information in MySailor Data will be available in a future release.

These services are available 24/7 via computer or mobile devices at <https://prodhr.np2.navy.mil>. CAC-free entry to NP2 can be enabled on MyNavy Portal at <https://my.navy.mil>.

Key outcomes of the MyNavyHR Transformation effort are easing administrative burdens and giving back time to Sailors so they can focus on the mission and their life-work balance.

Contact MNCC with any questions, issues or to provide feedback at 833-330-MNCC (6622) or via e-mail at askMNCC@navy.mil.